



Breckon Hill Primary School

Breckon Hill Road

Middlesbrough

TS4 2DS

Tel: 01642 243044

Headteacher: Mrs J Smith

e-mail: contact@breckonhillprimary.co.uk

website: www.breckonhillprimary.co.uk

2nd October 2023

Dear Parents and Carers

Parents' Evening Monday 16th / Tuesday 17th October Online Appointment Booking

We would like to invite you to meet with your child's class teacher on **Monday 16th / Tuesday 17th October**.

This is an important evening and provides you with an opportunity to talk with your child's class teacher about their progress and how they are getting on at school.

We have an easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

Appointments can be made from 6th October.

Please visit <https://breckonhill.schoolcloud.co.uk/> to book your appointments. (A short guide on how to add appointments is included on the back of this letter.) Login with the following information:

Student's First Name: «Forename»

Student's Surname: «Surname»

Date of Birth

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely

Mrs Smith
Headteacher

Parents' Guide for Booking Appointments

Browse to <https://breckonhill.schoolcloud.co.uk/>

Send confirmation - please ensure your email address is correct

Your Details

Title: First Name: Surname:

Mr Mrs Miss Other

Level: Contact Email:

Parent Email:

Student's Details

First Name: Surname: Date Of Birth:

Boy Girl

Step 1: Login

Fill out the details on the page then click the *Log In* button.

A confirmation of your appointments will be sent to the email address you provide.

September Parents Evening

This is to allow parents and teachers to discuss progress and will take place on 13th and 14th September. Note that on the 13th there will be sessions available both in-person and via video call.

Click a date to continue

Monday, 13th September
In person & video call
[Open for bookings](#)

Tuesday, 14th September
In person
[Open for bookings](#)

[I'm unable to attend](#)

Step 2: Select Parents' Evening

Click on the date you wish to book.

Unable to make all of the dates listed? Click *I'm unable to attend*.

Choose Booking Mode

Select how you'd like to book your appointments using the option below, and then hit Next.

☒ **Automatic**
Automatically book the best possible times based on your availability

☐ **Manual**
Choose the time you would like to see each teacher

[Next](#)

3: Select Booking Mode Choose *Automatic* if you'd like the system to suggest the shortest possible appointment schedule based on the times you're available to attend. To pick the times to book with each teacher, choose *Manual*. Then press *Next*.

We recommend choosing the automatic booking mode when browsing on a mobile device and choosing the automatic booking mode when browsing on a mobile device.

Choose Teachers

Set the earliest and latest times you can attend, select which teachers you'd like, and press the button to continue.

Choose earliest and latest times

Timeline: 14:00, 14:05, 14:10, 14:15, 14:20, 14:25, 14:30, 14:35, 14:40, 14:45, 14:50, 14:55, 15:00, 15:05, 15:10, 15:15, 15:20, 15:25, 15:30, 15:35, 15:40, 15:45, 15:50, 15:55, 16:00, 16:05, 16:10, 16:15, 16:20, 16:25, 16:30, 16:35, 16:40, 16:45, 16:50, 16:55, 17:00, 17:05, 17:10, 17:15, 17:20, 17:25, 17:30, 17:35, 17:40, 17:45, 17:50, 17:55, 18:00, 18:05, 18:10, 18:15, 18:20, 18:25, 18:30, 18:35, 18:40, 18:45, 18:50, 18:55, 19:00, 19:05, 19:10, 19:15, 19:20, 19:25, 19:30, 19:35, 19:40, 19:45, 19:50, 19:55, 20:00, 20:05, 20:10, 20:15, 20:20, 20:25, 20:30, 20:35, 20:40, 20:45, 20:50, 20:55, 21:00, 21:05, 21:10, 21:15, 21:20, 21:25, 21:30, 21:35, 21:40, 21:45, 21:50, 21:55, 22:00, 22:05, 22:10, 22:15, 22:20, 22:25, 22:30, 22:35, 22:40, 22:45, 22:50, 22:55, 23:00, 23:05, 23:10, 23:15, 23:20, 23:25, 23:30, 23:35, 23:40, 23:45, 23:50, 23:55, 24:00, 24:05, 24:10, 24:15, 24:20, 24:25, 24:30, 24:35, 24:40, 24:45, 24:50, 24:55, 25:00, 25:05, 25:10, 25:15, 25:20, 25:25, 25:30, 25:35, 25:40, 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