

## ADMISSIONS

### Nursery

Children are usually admitted into nursery shortly after their third birthday, though there is often a waiting list so parents are recommended to put their child's name down in good time. Mrs Ferguson, the school admin officer, will contact parents when a place is available.

### Main School

Children are admitted into full-time school in the September of the academic year when they will reach 5 years old. Due to the large number of applications for places at Breckon Hill, a place in our Nursery does not, unfortunately, guarantee a place in our Reception. The Local Authority has a set of criteria for allocating Reception places. (see appendix)

Nursery and Reception staff work closely together as the Foundation Stage. Before the children are due to come into school, they will pay visits to their future classes to get used to the main school. Just before the children start school, you will be invited to an informal meeting as a group with the Head Teacher and Reception Teachers. Please come and ask any questions you may have.

As part of the Co-operative Learning Trust, Breckon Hill is classed as a Foundation School but we are still a Local Authority Maintained School and we follow the Middlesbrough Council admissions code and procedures. If you come into school we can give you an application form or use the link to Middlesbrough Council website. <http://www.middlesbrough.gov.uk/?articleid=5177>

Appeals for a place should be addressed to the Admissions team at the Local Authority.

## Appendix

### **Over-Subscription Criteria**

Where more parents/carers have expressed a preference for a particular school than the admission number, the Local Authority must apply its over-subscription criteria in deciding which parents/carers preferences can be met. After the admission of pupils with statements of special educational needs where a particular school is named in the statement, the over-subscription criteria for primary and secondary schools will be applied as follows;

#### **Primary Admissions**

- i) 'Children looked after' (in public care), and children previously 'looked after', but ceased to be so because they were adopted\* immediately following having been looked after. (\* or became subject to a residence order or special guardianship order)
- ii) Pupils permanently resident in the Admission Zone, i.e. the address at which the child is registered for child benefit, who express a preference for that school (proof of address may be required).
- iii) Pupils who will have a brother and/or step brother and/or sister and/or step sister or the child of the parent/carer's partner living at the same address attending the school in the September of admission.
- iv) Pupils with exceptional social and / or medical reasons for attending the school, which in the latter circumstances are substantiated by the LA medical advisors. A letter from the child's GP or other relevant professional such as a social worker must be submitted with the application. Social reasons do not include domestic arrangements such as parents working commitments or childcare arrangements. Only exceptional circumstances such as parents who have a disability, which may mean their child must attend a particular school, will be considered. (In this instance a letter from the parent's GP or other relevant professional such as a social worker must be submitted with the application)
- v) Pupils who attend the nursery of the school they wish to attend in reception.
- vi) Pupils who reside closest to a particular school, measured in a straight line. The measure will be taken from the front door of the pupils' home to the main entrance of the school.

When distinguishing between pupils within the same criteria the pupil with the highest second criteria will be admitted i.e. a pupil living within the admission zone who has a brother or sister attending the school in the September of admission will have a higher criteria than a pupil who lives in the admission zone but does not have a brother or sister attending the school.

N.B. Attendance at a school nursery does not guarantee a place in the reception class of that school.